

Health Education Authority of Louisiana Board of Trustees
Meeting Minutes
November 10, 2016
4:30pm

A meeting of the Health Education Authority of Louisiana Board of Trustees was held on Thursday November 10, 2016 at 4:30pm at the Downtown Development District Office at 201 St. Charles Ave., Suite 3912, New Orleans, LA. Mr. Kurt Weigle, Interim Chair presided.

HEAL Board Members Present

Mr. Kurt M. Weigle, Interim Chairman
Ronald J. French, M.D., Secretary
Mr. M. Cleland Powell, III, Treasurer
Jay Shames, M.D.
Juan Gershanik, M.D.
Ms. Eileen Mederos, R.N.
Ms. Carroll W. Suggs
Mr. Walter Flowers, III

HEAL Board Members Absent

Dolleen Licciardi, M.D.

Guests

Mr. Henry Kinney, Board Counsel, Kinney, Ellinghausen, Richard & DeShazo
Mr. Aaron Maples, Board Counsel, Kinney, Ellinghausen, Richard & DeShazo

Staff

Mr. Jacob C. Johnson, HEAL Executive Director
Ms. Vanessa McKee, Administrative Assistant
Mr. Nathan Fontaine, Administrative Program Specialist

Review and Approval of October 6, 2016 HEAL Board Minutes

Minutes were reviewed and discussed before the meeting was called to order. Ms. Mederos asks if the written memo regarding Mr. Powell recusing and abstaining from the vote was done, Mr. Kinney confirms so. Mr. Weigle wanted the wording of “Ms. Mederos motions to go into executive session to review LLA Investigative Performance Reports with Dr. French seconding” changed as that was not what the session was for. Mr. Johnson responds that the minutes were written with what was said in the meeting and Ms. Mederos confirms that was her wording. No action taken once the meeting was called to order.

The meeting was called to order by Mr. Kurt Weigle at 5:07pm.

Roll call was held and Quorum was declared.

Approval of Agenda

Mr. Weigle asks if there is any need to amend the agenda, Mr. Johnson brings up that the agenda item listing “approval of August 3, 2016 minutes” needs to be changed to “October 6, 2016 minutes”. Dr. Shames motions to accept the revision with Dr. French seconds. The vote was unanimous and no voice vote was needed. Mr. Weigle motions that the amended agenda be accepted with Ms Suggs seconding. The motion passes unanimously and no voice vote was needed. Mr. Weigle asks for an ammendment to move the executive session to the top of the schedule. Dr. French so moves with Mr. Flower seconding. The motion passes unanimously and no voice vote is needed.

Executive Session

Mr. Weigle calls for a motion to enter Executive Session and Mr. Kinney confirms that no roll call vote is needed if the motion carries unanimously. Dr. French motions that we enter Executive Session and Mr. Flower seconds. The motion passes unanimously and executive session to discuss the HEAL vs. APCOA suit begins at 5:11pm.

Dr. French motions that we leave Executive Session with Mr. Flower seconding. The motion passes unanimously and Executive Session ends at 5:26pm.

SFY 2017 HEAL Budget Revisions

Mr. Weigle wants to address the HEAL Budget Revision specifically the question of the addition of the third staff member. Dr. Shames asks for a clarification about the revenue income and revenue expenditures will result in expenditures being 41 thousand dollars greater then income and Mr. Weigle confirms so. Mr. Weigle points out that we have been in deficit budgets for the last three years, thus eliminating the one position would save over 6 months \$13,800 dollars and \$9,300 in benefits giving a savings of \$23,100 dollars for 6 months. Forward that would be a

total savings of \$46,380 for annuals which covers the deficit along with other items. Mr. Weigle asks Mr. Johnson to share with the board the need of the third position. Mr. Flower would also like clarification about how the third position came to be. Mr. Johnson explains his reasoning beginning with the various new incomes that HEAL receives and that legal fees will vary. Points out that auditors have pointed out our reduction in our negative spending. Mr. Weigle asks for clarification of which auditors and Mr. Johnson says it was the LLA. Mr. Johnson points out that the HEAL Transition Contract services is no longer needed as HEAL has completed its transitions reducing the deficit by twenty thousand. Mr. Johnson goes over the chronology of events for the hiring of staff. Mr. Johnson reviews the old organization charts. Ms. Suggs questions how many bond opportunities came up. Mr. Johnson goes over the task lists and monthly employee reports. Mr. Johnson invites members of the board to spend a day at the HEAL Office to see the work being done. Dr. French questions if going over the full list of partners is a productive use of time and effort. Mr. Weigle does not express confidence that the staff reports show much work being doing. Ms. Mederos asks if we have DNO insurance, Mr. Weigle and Mr. Johnson say we are covered under the Office of Risk Management. Mr. Kinney clarifies that this is not 'insurance' but rather an agreement to indemnify HEAL vs. a lawsuit. Mr. Flower makes a motion to present a balanced budget. Mr. Kinney suggests adding a timeframe for the budget presentation. Mr. Flower suggests we have a balanced budget by January 1. Mr. Weigle and Ms. Mederos believe there are two issues at hand, balanced budget and the third staff member. Mr. Weigle asks for a motion to have a balanced budget by January 27. Mr. Flower so motions with Dr. Shames seconding. The motion passes unanimously.

Executive Directors Report

Mr. Jacob Johnson presented his Executive Directors Report before the meeting was called to order. Mr. Johnson updates the board about the Holy Cross project and that we should be issuing the bonds next month. Mr. Johnson gives information to the Board regarding a joint YMCA and Delgado University Parking Garage project. The YMCA is thinking about doing another project to update existing facilities around the state. Southern University is in the early stages of planning for various projects. Southern University of New Orleans wants to do a campus build out. SU Shreveport wants to build a parking structure and SU Baton Rouge is uncertain what they want to do at the moment. New Orleans Council on Aging wants to do some kind of tax plan project in conjunction with the Downtown Development District. The HEAL transition is progressing. Luther Speight is working on the financials and will have them for the next board meeting. Mr. Johnson will begin work on pushing the Kinney, Ellinghausen, Richard & DeShazo contract through the state approval process to avoid a gap in legal services. The board asks that in the future any resolution with a contract have a draft form of the contract attached when it is approved.

Adjournment

Mr. Weigle motions that the meeting be adjourned with Mr. Powell seconding. The motion passes unanimously. The meeting is adjourned at 5:51pm

Certification

I, the undersigned, hereby certify that the above is a true, full, complete and correct copy of the minutes and resolutions adopted on motion duly made and seconded at a meeting of the members of the Board of Trustees of the Health Education Authority of Louisiana held on the 10th day of November, 2016, at which meeting a quorum of the members were present and acted throughout and that a copy of the foregoing is duly entered upon the minute book of the Health Education Authority of Louisiana, and is now in full force and effect, and has not been amended, changed, modified, rescinded or repealed in any way.

WITNESS MY SIGNATURE, this 10th day of November, 2016

Ronald J. French, M.D., Secretary